

CEA Ref: CPD Notice 01-21
Date: 11 January 2021

To: CPD Course Providers

Dear Sir/Madam,

[CPD NOTICE 01-21] CONDUCT OF CONTINUING PROFESSIONAL DEVELOPMENT (CPD) COURSES IN PHASE THREE OF RE-OPENING

1. The Council for Estate Agencies (CEA) would like to provide you with further updates on the conduct of CPD courses, following the Multi-Ministry Taskforce (MTF)'s announcement on the transition into Phase Three of re-opening from 28 December 2020.

Conduct of CPD Courses Under Phase Three

2. In Phase Three, the maximum class size for CPD courses is increased to a cap of 50 persons, including trainer(s), for health and safety reasons. However, for SkillsFuture Singapore (SSG)-funded Continuing Education Training (CET) programmes, the prevailing guideline of a maximum class size of 40 persons, excluding the trainer(s), remains and takes precedence for course quality reasons.
3. CPD course providers should continue to adopt the most appropriate mode of training delivery to safeguard the well-being of your trainers, employees and course participants, while ensuring that learning is optimal. You are encouraged to continue to conduct CPD courses via online learning and virtual classrooms, where practicable.

Safe Management Measures at Your Training Premises

4. Similar to Phase Two, all CPD course providers must continue to put in place safe management measures, in line with the prevailing [safe management measures](#) for the workplace and/or training sites, stipulated by the Ministry of Manpower (MOM).

5. Where in doubt, course providers should check <http://www.gov.sg/features/covid-19> for updates and the latest advisories.

6. If you require any clarification, please email Ms Grace Goh at grace_goh@cea.gov.sg, or Ms Siow Shu Hui at siow_shu_hui@cea.gov.sg. Thank you.

Yours sincerely,

CHIA I-LING (MS)
DIRECTOR (POLICY & PROFESSIONAL DEVELOPMENT)
COUNCIL FOR ESTATE AGENCIES